

2024 Dover Days Rules & Regulations

License Information & Vendor Requirements:

1. A City of Dover business license is not required as you are covered by the Dover Days Festival.
2. Food vendors, a temporary food establishment permit is required by Delaware Health & Social Services, 302-744-1220.
3. Food vendors using hot oil or grease MUST have a 10 lb ABC fire extinguisher at the food vendor site-per City of Dover Fire Marshall.
4. Food vendors are required to provide an approved certificate of Insurance.
5. Food vendors required to be approved by City of Dover Fire Marshall's office.

The Dover Days Event Coordinator Reserves the Right to:

1. Reassign/change a space, if necessary, even on show spaces are not transferrable by vendors.
2. Deny vendor application for any reason the committee sees fit. Booth fee will be returned if vendor is not selected by the committee.
3. Prohibit display of certain products/distribution of materials based on its acceptability to the general public.
4. Eject vendors/visitors from the festival grounds where there is cause.
5. Dover Days is not responsible for theft or damage of vendor's display or vendors are responsible loading and operations during the festival.
6. Dover Days is not liable for any damage to your equipment, merchandise, yourself or your family, friends or employees working at your space.

Set-up & Exhibit Information:

1. Saturday: Set-up begins at 6am and must be completed no later than 8:30 am. No take downs before 3pm. **FESTIVAL ENDS AT 3:00PM. 3:00PM-3:30PM VENDORS DISMANTLE DISPLAYS AND PREPARE TO REMOVE. NO VEHICLES IN FESTIVAL AREA TILL 3:30 PM. Must obey event staff on traffic flow and when road is opened up based on pedestrian traffic.**
2. **No refunds for any reason.** Event is rain or shine. No refunds if event is cancelled for potential of severe weather.
3. **Electricity is not available. (use of generators may have to be approved by Dover City Fire Marshall)**
4. You will have to look for parking after dropping off your material.
5. Spaces are rented in 10'x10' sections.
6. We do not supply tables, chairs, canopies. This is a space rental only.
7. **Vendors must not block festival walkways, must keep areas clean and remove trash at end of event. Trash receptacles are not for vendor trash.**
8. Vendors may not park a trailer or vehicle in their space unless pre-approved: for example, the trailer is part of the display. You are required to unload and park elsewhere. The Dover Days Committee will tow vehicles that are not moved or left unattended. Do not park in other vendor's space while unloading. Be courteous to other vendors and volunteers.
9. Vendors are confined to their allotted space. You may not utilize an empty space or roam around the festival grounds.
10. **No loudspeakers, bullhorns or audio equipment may be used.**
11. **Political advertisement and memorabilia material must be to promote a candidate but not be negative toward another candidate or committee.**
12. Spaces are not guaranteed from year to year, location is decided by the Committee.
13. Vendors may distribute/sell or distribute products, coupons, samples or literature. Please do not approach visitors with your information unless invited to do so. All materials must be displayed on your table and **NOT handed out in front of your space.**
14. Selling of live animals is strictly prohibited at this festival. Anyone seen selling any type of live animal will be asked to immediately pack and leave.
15. No alcoholic beverages are permitted on festival.
16. No unauthorized street entertainment or demonstrations.

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You Agree to the Following WAIVER:

I assume all risks associated with participating in the Dover Days Festival including but not limited to merchandise being damaged, broken or stolen, inclement weather and all such risks being known and unknown by me. Having read this waiver and knowing these facts and in consideration of you accepted my entry. I, for myself and anyone entitled to act on my behalf, waive and release Dover Days Festival Committee, City of Dover and Dover Days Event Coordinator and all partners and sponsors, their representative, and successors, from all liabilities of any kind arising out of my participating in the event, even though the liability may arise out of carelessness on the part of the person names in this waiver. I grant permission to all of the foregoing to use any photography, videography or other record of this event for any legitimate purpose. I agree that I have read this waiver and all rules and regulations, and understand the conditions of application.